

**Town of Norfolk**  
**Town Board Meeting**  
**April 13, 2023**

The Norfolk Town Board held its Monthly Meeting on Thursday, April 13, 2023 at 6:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, Councilman Paul Paige and Deputy Supervisor Richard Bump.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 3/9/2023 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor – Carried

**SUPERVISOR'S UPDATE**

➤ Supervisor Pernice made note that the St Lawrence County Legislators passed a Resolution Commemorating Norfolk on its Bicentennial.

**REPORTS**

\*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

- OIC Jose Colon noted that there is an increase in incidences of theft and vandalism in the community. Lock up your stuff.
- Supervisor Pernice noted that he and counsel Eric Gustafson are still working on what the Constable position may be.

## **REPORTS (continued)**

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

\*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

\*Annual Report Norfolk Volunteer Rescue Squad: Supervisor Pernice noted that the Norfolk Rescue Squad furnished their 1<sup>st</sup> Qtr 2023 Statement and they are still working on getting the paid positions filled.

\*Verbal Highway Report: Highway Superintendent Peter Darabon offered the following updates:

- Remington Ave Pumping Station only has one pump in it right now. 2 pumps are currently at Lawton's Electric being repaired.
- Barretts got the county contract for blacktop @ \$63.04 per ton. This is \$2.00 less than last year. This price will fluctuate with the price of oil.
- Replaced stem and casing at 8576 SH 56
- Replaced all RR crossing signs \$1,600.00
- Sand blasting the truck frames and painting them.
- Agreement to spend highway funds. Final number will change after we get the final CHIPS \$.
- New Truck update: Western Star current estimate is \$335,000 - 345,000. Includes a 7 year warranty. This price will increase when the new emissions standards change.

## REPORTS *(continued)*

- Decision to purchase a new truck and have Budget Officer William Dashnaw work on the grant application was approved with a motion by Supervisor Pernice and Deputy Supervisor Bump. All in Favor - Carried
- Tyler Simms has resigned. Current cost for someone to take the required 8 week course for a Class A or Class B license is \$7,000.00. This is required to be eligible to take the test.

## EXECUTIVE SESSION

none

## ACTION ITEMS

- \* Contract with N-N Figure skating \$650.00 for 2023 was approved with a motion by Councilwoman Gang and Councilman Purvis. All In Favor – Carried
- \* Agreement to spend highway funds was approved with a motion by Councilman Paige and Councilman Purvis. All In Favor – Carried.
- \* Public Hearing set for Thursday May 11<sup>th</sup> at 5:30pm for code changes to add the Adaptive Reuse Permit approved with a motion by Supervisor Pernice and Deputy Supervisor Bump and. All In Favor – Carried
- \* Public Hearing set for Thursday May 11<sup>th</sup> at 5:45pm for zoning changes on the following North Main Street properties:

○ <u>Tax Map ID</u>	<u>Address</u>	<u>From</u>	<u>To</u>
32.067-3-2	N Main St	R-H	C-H
32.067-3-10.2	2A N Main St	R-H	C-H
32.067-3-10.1	4 N Main St	R-H	C-H
32.004-2-27.111	CR 47	R-H	C-H

was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All In Favor - Carried

- \* Resolution #8: Establishment of a Specific Capital Reserve Fund for Town of Norfolk New Loader Reserve Fund for \$100,000.00 was approved with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\* Resolution #9: Transfer of \$100,000.00 from Town of Norfolk Tandem Axle Plow Truck Reserve Fund to Town of Norfolk New Loader Reserve Fund was approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\* Resolution #10 Budget Transfers as follows:

From:	Contingency	19904.1	\$ 2,296.00
To:	Unallocated Insurance	19104.1	\$ 2,296.00

*(the annual insurance bill was higher than the budgeted amount)*

was approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\* Appointment of Margo Jenkins and Sara Claffey to the Norfolk Museum Board was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

## **PUBLIC COMMENTS**

- Planning Board Chairperson Kate Chepeleff noted the following:
  - The Planning Board is recommending an addition to the Norfolk Town Code for a Residential Adaptive Reuse Special Permit to encourage the creative reuse and conversion of existing structures that are at risk of being abandoned as they are no longer being used for their original purpose (such as schools and churches). Several neighbors to the St. Raymond's property were in attendance and expressed their desire to not have the property used for any commercial purposes. Supervisor Pernice noted that any stipulations that may be on the deed(s) were not a matter for the Town but rather between the buyer and seller. There was discussion. *(see ACTION ITEMS page 3 above for related public hearing information)*

## **COUNCIL COMMENTS**

Councilwoman Gang – Rabies clinic will be Saturday May, 25<sup>th</sup> from 6-7pm at the Arena.

Councilman Purvis – none

Deputy Supervisor Bump – none

Councilman Paige – none

## **APPROVAL OF BILLS**

\*The April Abstract of Vouchers in the amount of \$171,207.91 along with the additional voucher from:

- Gillee's Auto and Truck \$3,035.65

were reviewed and approved for payment with a motion by Councilman Paige and Deputy Supervisor Bump. All in Favor – Carried

## **PUBLIC COMMENTS**

- Brenda Paige asked where the town was regarding the matter of the land swap. (Memorial Park owned by the Town @ neighboring property owned by Richard and Brenda Paige). Supervisor Pernice noted that the issue of right of way needed from Bank Street (behind the existing buildings) to access the park was not present according to the Surveyor. Travis Bond (owner of one of the buildings) stated that his deed did in fact state that there was a right of way behind his building. There was discussion.
  - Decision to move forward with the land swap (as long as the right of way issue was resolved) was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor with Councilman Paige abstaining. – Carried.
- Chris Paige asked what the Town to donate \$20,000.00 to the Norfolk Concert Series. Supervisor Pernice noted that he was ok with this as long as it was in the form of in-kind services.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Richard Bump  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: April 26, 2023

Jill M. Molnar – Norfolk Town Clerk